

RUSHVILLE CITY UTILITIES
601 W 3RD St.
Rushville, IN 46173

Minutes of the Utility Board Meeting, May 16, 2012

The Utility Board met at Council Chambers at the Police Department @ 5:00 P.M.

Phillip Starkey called the meeting to order.

Roll Call was taken.

Board Members Present:

Phillip Starkey

Brian Bess

Tim Sheehan

Michael Singleton

Greg Coffin

Others present:

Les Day Facility Manager

Gina Jenkins Office Manager

Geoff Wesling City Attorney

Eric Williams Peerless Midwest

Steven Gress Donohue & Associates

Tracy Williams Donohue & Associates

Michael Singleton motioned to approve the board minutes from the April 18, 2012 meeting. Brian Bess seconded the motion. The motion carried.

Eric Williams from Peerless Midwest told everyone that his company offers an asset management program for Utilities companies. Eric gave a report to the board members that his company did on data collected from Rushville City Utilities' well field to show the condition of each well and pump. The data collected would also help determine energy efficiency of each pump and equipment. He asked the Board to consider using his company for these assessments in the future.

Steve Gress and Tracy Williams from Donohue & Associates were present at the meeting. They had both spoke to the Board at the April meeting concerning the Wastewater Plant Long Term Plan and the costs involved in the upgrades.

Steve told the board that he has drafted an agreement to begin the process. The cost for Donohue & Associates services for the plan is not to exceed \$82,400.00. Steve stated that one public hearing would have to be scheduled first. He would then file the PER report to IDEM. Then two resolutions would have to be passed.

One resolution would be to determine who would be signing all of the paperwork involved, and the second resolution would be to determine if approval was made by the Utilities Board or City Council.

Michael Singleton motioned to approve using Donohue & Associates for the Wastewater Long Term Plan pending approval by Mayor Pavey. Tim Sheehan seconded the motion. The motion carried.

Phil Starkey told everyone that a special meeting should be scheduled to discuss a possible rate increase due to the cost of the plan. The special meeting will be scheduled Tuesday, May 22nd at 6:30 p.m. at the Utilities' business office.

Les Day reviewed the financial report for the month of April. The Water Operating report showed no N.P.D.E.S. violations for the month. There were 33.04 million gallons of water pumped, with 28.17 million gallons of water treated. Water plant personnel responded to 6 service calls for billings and customer requests. There were 11 customer requests to check for leaks. There were 15 line locates. There were 2 complaints of rusty water, 1 complaint of salty water and 1 complaint of low water pressure. There were 52 connects and 46 disconnects for the month, with the total customers being 3,023.

During the discussion of the Financial report, Les Day told everyone that he had a company come in and test the Mag Meter at the Water Plant. The testing showed that the meter is not working properly. It has not been registering approximately 350,000 gallons per day. This is a large portion of the high percentage of unaccounted loss of water each month. Les said that the meter needs to be replaced at a cost of approximately \$3,000.00. The Board told Les that he could replace the meter.

The Operating Report for Wastewater showed no N.P.D.E.S. violations for the month. There were 36.41 million gallons of wastewater treated, for the month. It was reported that there was a total of 2.57 inches of precipitation, for the month.

There were 3 sewer complaints checked. There were 1,500 feet of sewer mains cleaned from sewer complaints. 6,400 gallons of septic sludge was accepted for the month of April. There were no dye tests ran.

Gina Jenkins told the Board she spoke to Judy Berry at Boyce Systems to see if the on-line convenience fees could be reduced from the current costs. Judy told her that the credit card payments are at 3% which is standard, but that if more customers make ACH payments, Boyce could possibly bring down those convenience fees. Also, Boyce Systems is working on a new automated payment option for Utilities customers to pay their bills. Gina told the board that she hopes to have more information concerning the new option by next month.

Les then updated the Board members on the new generator. He said that the generator is working and that it exercises every Wednesday at 11 a.m. The only remaining cost for the generator would be to put a fence around it. He is estimating that the cost for the fence will be approximately \$3,000.00. This money will also be spent out of the Water Construction fund.

A discussion concerning customer, Tony Gahimer, was brought to the Board's attention again. Mr. Gahimer hooked back into his well for over a year and owes City Utilities over \$700.00. Geoffrey Wesling had sent a letter to Mr. Gahimer in March 2012 to have him contact City Utilities to set up a payment plan not to exceed twelve months. Mr. Gahimer has not contacted City Utilities

to make arrangements. Geoff told everyone that he would send out another letter to Mr. Gahimer to have him make payment arrangements. Geoff told the board that he could take Mr. Gahimer to Small Claims Court if he does not comply.

Greg Coffin told the board that he had checked the claims for the month. Greg motioned to approve the claims. Michael Singleton seconded the motion. The motion carried.

Les told everyone that the new Scada System at the Wastewater Plant is up and running and that everything is working fine, but that the liftstations will still need to be tied into the new system.

Greg Coffin asked if anything has been done concerning another customer, Steve Mohler. After a discussion on the matter, Geoff Wesling asked Gina to have all of the information for Mr. Mohler's situation copied and he would pick it up the Utilities business office and talk to Judge Hill concerning the matter.

Michael Singleton motioned to adjourn. Brian Bess seconded the motion. The motion carried.

The next meeting will be June 20, 2012 at 5:00 P.M.

There being no further business, the meeting was adjourned.